



EMPLOYMENT NOTIFICATION 2025-26

Dated: 12.01.2025

St. Thomas Schools, Ghaziabad invite applications from qualified and experienced individuals for the following positions at Sahibabad, Indirapuram and Loni branches.

TEACHING POSTS

Sahibabad	Indirapuram	Loni
NTT	KG - CURRICULUM DESIGNER	MOTHER TEACHER
PRT MATHS	PRT-SANSKRIT	PRT ENGLISH
ASST. LIBRARIAN	PRT MUSIC	TGT CHEMISTRY
	PRT ART & CRAFT	PGT – ENGLISH
	T.G.T. ENGLISH	PGT - PHYSICS
	COUNSELLOR (Female)	PGT - MATHS
		FRENCH LANGUAGE TEACHER
		SPECIAL EDUCATOR
		COUNSELLOR (Female)

NON-TEACHING POSTS

Sahibabad	Indirapuram	Loni
BUS DRIVER	I.T. ASSISTANT	Jr. AccountanT
BUS CONDUCTOR	FRONT OFFICE COORDINATOR	I.T. ASSISTANT
SECURITY GUARD	BUS DRIVER	Lab Assistant (Physical Science)
HOUSEKEEPING STAFF	BUS CONDUCTOR	BUS DRIVER
AYA	GARDENER	BUS CONDUCTOR
	HOUSEKEEPING STAFF	HOUSEKEEPING STAFF
	SECURITY GUARD	SECURITY GUARD
	AYA	AYA

QUALIFICATIONS:

NTT: Graduation + NTT /D.Ed./ D. El Ed etc.

PRT: Graduation/Post Graduation + B.Ed.

Mother Teacher : Graduation + B.Ed./ B. El. Ed

TGT/PGT: Post Graduation + B.Ed.

Asst. Librarian :Graduation + Degree/Diploma in Library Science.

PRT Sanskrit : Graduation/Post Graduation in Sanskrit and B.Ed.

PRT Art & Craft : Graduation/Post Graduation in Fine Arts.

PRT Music :Graduation/Post Graduation in Vocal and Instrumental.

Special Educator :B. Ed. (General) with Diploma in Special Education / P.G, Diploma in Special Education.

French Teacher :Graduation/ P.G / Diploma in respective fields (Minimum level B2 as per CEFRL)

Counsellor (Wellness Teacher) – PRT/ TGT (Nursery- X) : Graduate/P.G. in Psychology OR Child Development & Psychology/ Graduate/ P.G. with Diploma in Career Guidance & Counseling. (*Preferably candidates with specialization in Learning Disabilities and Autism*)

Front Office Coordinator:Polite behavior, good communication skills, Fluency in English and Hindi and expert in managing secretarial and reception duties.

I.T. Assistant :Graduation in computer science or any other technical certificate course in related field (Hardware, Software, Networking, etc.) Skills required: Server Management, Multimedia and Networking.

I.T. Assistant/Graphic Designer/Multimedia Editor : Experience/Knowledge required in - Corel Draw, Adobe Photoshop, Canva, Filmora, Capcut Pro, Video Editing & Mixing, Sound Recording & Mixing, Photography & Videography, good knowledge of Hardware & Networking.

Curriculum Designer : M. A. in Education/ M.Ed. preferably with diploma in ECCE; Experience and certification in creating innovative learning materials for Pre-Primary and Primary classes.

Bus Driver :Skilled in Driving, having valid heavy license (TRANS) with minimum 5 years of experience.

Bus Conductor :Skilled in writing and reading.

Security Guard :Polite behavior, good communication skills, and expert in managing gate duties.

Gardener : Skilled in Gardening

Junior Accountant : B. Com + Tally

Lab Assistant: Graduation/ Post Graduation in Science

Note:

- Minimum 2-3 years of work experience in the respective fields are preferred.
- Fluency in English is mandatory for all the above posts
- Applications will only be accepted in the prescribed format.
- Only fully completed applications will be considered.
- Please ensure that all fields are filled in completely.
- If your qualifications and experience match our requirements, you will be contacted via the provided phone number by our recruitment team to discuss the next steps in the selection process.

Apply Now

Thank you for considering St. Thomas Schools as a prospective workplace. We look forward to welcoming talented individuals to our team!

Warm regards,
HR Admin
St. Thomas Schools, Ghaziabad